



CITY OF CLIO
Application for Employment
 for the position of
POLICE OFFICER



The City of Clio is an Equal Opportunity Employer. The City of Clio will consider all applicants for this position without regard to race, color, creed, religion, gender, national origin and age; marital or veteran status. The City abides by all federal and state statutes concerning discrimination in employment. No question in this application is intended to elicit information in violation of any such law nor will any information be used in violation of any such laws.

Any candidate may request any needed accommodation to participate in the application process. This includes, but is not necessarily limited to assistance in completion of this application for employment.

All information provided will be verified by the City of Clio. The City will not accept a resume as a replacement for this application. The City will not contact current employers until an applicant is under final consideration for a position.

Complete this application fully and accurately using typed print. If allotted space is insufficient, attach additional pages identifying the continued information by item title. Availability of this application is limited to PDF format. See Page 6 for instructions to submit this application.

PERSONAL INFORMATION				
LAST NAME		FIRST NAME		MIDDLE NAME
DATE OF BIRTH	AGE	SOCIAL SECURITY NUMBER	DRIVER'S LICENSE NUMBER STATE OF ISSUANCE	
mm dd yy		- -		
MCOLES Number:				
Any other names you are known by:				
Are you a citizen of the United States?			Yes	No
HOME ADDRESS		CITY	STATE	ZIP
TELEPHONE NO.	2 ND TELEPHONE NO.	E-MAIL		

MILITARY SERVICE			
BRANCH OF SERVICE	DATES OF SERVICE	RANK	TYPE OF DISCHARGE
Have you ever been subject to military or non-judicial disciplinary action?			Yes No
If Yes, please give details, including when, where, and the circumstances.			

EDUCATION				
HIGH SCHOOL NAME/LOCATION	COURSE OF STUDY	YRS/CR HRS	DIPLOMA/DEGREE	YR
1.				
2.				
COLLEGE NAME/LOCATION	COURSE OF STUDY	YRS/CR HRS	DIPLOMA/DEGREE	YR
1.				
2.				
TECHINCAL SCHOOL/LOCATION	COURSE OF STUDY	YRS/CR HRS	DIPLOMA/DEGREE	YR
1.				
2.				

OTHER TRAINING/SEMINARS			
DATE	SEMINAR OR COURSE TITLE	SPONSOR	CR

EMPLOYMENT RECORD

LIST EMPLOYMENT IN DESCENDING ORDER BEGINNING WITH CURRENT OR MOST RECENT EMPLOYMENT

COMPANY NAME, ADDRESS & TELEPHONE NUMBER

DATES EMPLOYED

EMPLOYMENT STATUS

Full-time

Part-time

Seasonal

Job Title

Salary

May We
Contact?

Yes

No

Describe job titles held and types of jobs:

Reason for leaving:

COMPANY NAME, ADDRESS & TELEPHONE NUMBER

DATES EMPLOYED

EMPLOYMENT STATUS

Full-time

Part-time

Seasonal

Job Title

Salary

May We
Contact?

Yes

No

Describe job titles held and types of jobs:

Reason for leaving:

COMPANY NAME, ADDRESS & TELEPHONE NUMBER

DATES EMPLOYED

EMPLOYMENT STATUS

Full-time

Part-time

Seasonal

Job Title

Salary

May We
Contact?

Yes

No

Describe job titles held and types of jobs:

Reason for leaving:

COMPANY NAME, ADDRESS & TELEPHONE NUMBER				
DATES EMPLOYED		EMPLOYMENT STATUS		
		Full-time	Part-time	Seasonal
Job Title	Salary	May We Contact?	Yes	No
Describe job titles held and types of jobs:				
Reason for leaving:				

COMPANY NAME, ADDRESS & TELEPHONE NUMBER				
DATES EMPLOYED		EMPLOYMENT STATUS		
		Full-time	Part-time	Seasonal
Job Title	Salary	May We Contact?	Yes	No
Describe job titles held and types of jobs:				
Reason for leaving:				

Have you ever been discharged or forced to resign from any position listed above?	Yes	No
If Yes, please explain: _____		

Have you ever been arrested or have you ever been charged with a crime?	Yes	No
If Yes, please explain: _____		

ADDITIONAL KNOWLEDGE, SKILLS, ABILITIES, EXPERIENCE

List any other knowledge, skills, abilities, licenses, certificates, professional affiliations, etc. that relate to your capabilities to perform this job

REFERENCES

List a current supervisor, a former supervisor and a former co-worker. Do not include relatives.

Name

Address

Relationship

Years Known

Name

Address

Relationship

Years Known

Name

Address

Relationship

Years Known

APPLICANT'S STATEMENTS:

I understand that the employer follows an "employment at will" policy until I attain seniority rights within the collective bargaining agreement that covers this position. The City or I may terminate my employment at any time or for any reason consistent with applicable state or federal law and the City Charter, up to the point I am covered by the applicable collective bargaining agreement.

I understand that federal law prohibits the employment of unauthorized aliens. All persons hired by the City of Clio must submit satisfactory proof of employment authorization and identity. Failure to submit such proof will result in denial of employment.

I understand that this application will remain active for only twelve (12) months from the date I electronically submit it. After that time, if I wish to be considered for further employment opportunities, I must resubmit an employment application.

I understand that the City will thoroughly investigate my work and personal history, including credit history and will verify all data given on this application, on related papers and in interviews. I understand that if I do not want my current employer contacted; as I may have indicated in the Employment Record section of this application, that such request extends only to the time my application is under final consideration.

I request that my application be considered confidential.

I do not request that my application be considered confidential.

I understand that application confidentiality extends only to the time that interviews are conducted by the City.

I certify that all statements made on this application are true, and I understand that any falsification or willful omission will be sufficient cause for dismissal or refusal of employment.

APPLICATION SUBMISSION INSTRUCTIONS

All employment applications to the Clio Police Department must be electronically submitted. All applicants will receive email verification of receipt by this agency.

This employment application is available in PDF format only. You cannot save data typed into this application. Please print the completed application, scan and save it to a computer file titled as "Clio PD Employment Application." Email the application as an attachment to: **cliopd@comcast.net**