

CITY OF CLIO
Regular Commission Meeting
Monday, November 16, 2015
6:00 p.m.

1. CALL TO ORDER/ROLL CALL

The Clio City Commission meeting was called to order by Mayor Smith at 6:00 p.m.

ROLL CALL:

Commission Members Present:

Commissioner Duane Mosher
Commissioner Bonnie Bare
Commissioner William Kovl
Commissioner D.J. Williams (entered at 6:07 p.m.)
Commissioner Reuben Garcia
Commissioner Doug Vance
Mayor Robert Smith

Staff Present:

City Clerk, Linda Kingston
City Treasurer, Don Dowell
Police Chief, Rick Witham
DPS Superintendent, Shaun Slocum
City Attorney, Otis Stout
City Engineer, Scott Dickerson
City Administrator, Eric Wiederhold

ABSENT: none

2. A. Public Comment –

1. Ray Short, 14154 Tuscola Road, Clio, MI 48420

Mr. Short requested City to complete job and finish his driveway on the north side of 303 S. Mill Street. During the street project the workers replaced with dirt rather than concrete.

B. Opened Public Hearing at 6:05 p.m. - for the purpose of considering an amendment to the downtown district boundaries of the existing Downtown Development Authority (DDA)
City Administrator, Eric Wiederhold presented slides on new boundaries for consideration, ensuring no homesteaded properties were included.

None

Closed Public Hearing at 6:08 p.m.

C. Opened Public Hearing at 6:15 p.m. - for the purpose of considering a development and tax increment finance plan for the City of Clio Downtown Development
City Administrator, Eric Wiederhold presented slides on expanded boundaries, and various examples of T.I.F. earnings depending on taxable value captured.

None

Closed Public Hearing at 6:28 p.m.

D. Certificate of Recognition – True Life Covenant Church

Mayor Robert Smith presented a Certificate of Recognition to Commissioner Reuben Garcia, with True Life Covenant Church for their volunteer work in the City Park.

3. Approval of Agenda

Motion by Commissioner D. Mosher, second by Commissioner Bare to approve the agenda adding N) City Commissioner Representative Appointment to the Planning Commission and O) Commissioner Complaint

1 **Voice Vote**
2 **Voting Yes: Smith, D. Mosher, Kovi, Bare, Williams, Vance, Garcia**
3 **Voting No: None**
4 **Absent: None**
5 **Motion Carried**

7 **4. Approval of Minutes**
8 **A. Motion by Commissioner Bare, second by Commissioner Garcia** to approve the
9 November 2, 2015 Commission meeting minutes

10 **Voice Vote**
11 **Voting Yes: Smith, D. Mosher, Kovi, Bare, Williams, Vance, Garcia**
12 **Voting No: None**
13 **Absent: None**
14 **Motion Carried**

16 **B. Motion by Commissioner Bare, second by Commissioner Garcia** to approve the
17 November 9, 2015 Commission Organizational meeting minutes

18 **Voice Vote**
19 **Voting Yes: Smith, D. Mosher, Kovi, Bare, Williams, Vance, Garcia**
20 **Voting No: None**
21 **Absent: None**
22 **Motion Carried**

24 **C. Motion by Commissioner D. Mosher, second by Commissioner Garcia** to approve the
25 November 9, 2015 Special Commission meeting minutes

26 **Voice Vote**
27 **Voting Yes: Smith, D. Mosher, Kovi, Bare, Williams, Vance, Garcia**
28 **Voting No: None**
29 **Absent: None**
30 **Motion Carried**

32 **5. Approval of Bills**
33 **Motion by Commissioner D. Mosher, second by Commissioner Kovi** to approve the bills in the
34 amount of \$48,102.58

35 **Roll Call**
36 **Ayes: D. Mosher, Kovi, Bare, Williams, Vance, Garcia, Smith**
37 **Nays: None**
38 **Absent: None**
39 **Motion Carried**

41 **6. Unfinished Business**
42 **A. Employment agreement amendment**
43 **Motion by Commissioner D. Mosher, second by Commissioner Kovi** to accept the
44 Administrator's Employment agreement amendment

45 **Roll Call**
46 **Ayes: Kovi D. Mosher, Garcia, Vance, Smith**
47 **Nays: Bare, Williams**
48 **Absent: None**
49 **Motion Carried**

- 1 **7. New Business**
2 **A. Selection of Mayor Pro Tem**
3 **Motion by Mayor Robert Smith, second by Commissioner Williams** to approve the
4 appointment of Commissioner Bonnie Bare as Mayor Pro Tem
5 **Roll Call**
6 **Ayes: Kovi D. Mosher, Bare, Williams, Garcia, Vance, Smith**
7 **Nays: None**
8 **Absent: None**
9 **Motion Carried**
10
11 **B. Special Event application – Candle Lite Nite Dec. 4, 2015**
12 **Motion by Commissioner D. Mosher, second by Mayor Pro Tem Bare** to approve the Special
13 Event application – Candle Lite Nite on Dec. 4, 2015
14 **Roll Call**
15 **Ayes: Kovi D. Mosher, Bare, Williams, Garcia, Vance, Smith**
16 **Nays: None**
17 **Absent: None**
18 **Motion Carried**
19
20 **C. 1st quarter variance report**
21 Treasurer, Donald Dowell presented the 1st quarter variance report and reviewed changes with
22 Commissioners.
23
24 **D. Resolution 15-50 approving 1st quarter budget amendment**
25 **Motion by Commissioner D. Mosher, second by Commissioner Kovi** to approve Resolution
26 15-50, 1st quarter budget amendment
27 **Voice Vote**
28 **Voting Yes: Smith, D. Mosher, Kovi, Bare, Williams, Vance, Garcia**
29 **Voting No: None**
30 **Absent: None**
31 **Motion Carried**
32
33 **E. Resolution 15-51 approving the 1st quarter budget amendment for Administrative Staff**
34 **Motion by Commissioner D. Mosher, second by Mayor Pro Tem Bare** to approve Resolution
35 15-51, 1st quarter budget amendment for Administrative Staff
36 **Voice Vote**
37 **Voting Yes: Smith, D. Mosher, Kovi, Bare, Williams, Vance, Garcia**
38 **Voting No: None**
39 **Absent: None**
40 **Motion Carried**
41
42 **F. Contract for Cross Connections**
43 **Motion by Commissioner D. Mosher, second by Mayor Pro Tem Bare** to approve the three
44 year contract with HydroCorp for Cross Connections
45 **Roll Call**
46 **Ayes: Kovi D. Mosher, Bare, Williams, Garcia, Vance, Smith**
47 **Nays: None**
48 **Absent: None**
49 **Motion Carried**
50

1 **G. Traffic Control Order 15-08 – parking spaces/signs south side of north alley from 192 to**
2 **182 W Vienna**

3 **Motion by Commissioner D. Mosher, second by Commissioner Williams** to approve Traffic
4 Control Order 15-08 – parking spaces/signs south side of north alley from 192 to 182 W Vienna

5 **Voice Vote**

6 **Voting Yes: Smith, D. Mosher, Kowl, Bare, Williams, Vance, Garcia**

7 **Voting No: None**

8 **Absent: None**

9 **Motion Carried**

10
11 **H. Traffic Control Order 15-09 – no parking sign dead end of E. Johnson**

12 **Motion by Commissioner Vance, second by Commissioner Williams** to approve Traffic
13 Control Order 15-09 – no parking sign dead end of E. Johnson

14 **Voice Vote**

15 **Voting Yes: Smith, D. Mosher, Kowl, Bare, Williams, Vance, Garcia**

16 **Voting No: None**

17 **Absent: None**

18 **Motion Carried**

19
20 **I. Traffic Control Order 15- 10 – no parking sign dead end of Fuller, east end**

21 **Motion by Commissioner Vance, second by Commissioner Williams** to approve Traffic
22 Control Order 15-10 – no parking sign dead end of Fuller, east end

23 **Voice Vote**

24 **Voting Yes: Smith, D. Mosher, Kowl, Bare, Williams, Vance, Garcia**

25 **Voting No: None**

26 **Absent: None**

27 **Motion Carried**

28
29 **J. Traffic Control Order 15- 11 – no parking signs south side of Fuller**

30 **Motion by Commissioner Vance, second by Commissioner Williams** to approve Traffic
31 Control Order 15-11 – no parking signs south side of Fuller

32 **Voice Vote**

33 **Voting Yes: Smith, D. Mosher, Kowl, Bare, Williams, Vance, Garcia**

34 **Voting No: None**

35 **Absent: None**

36 **Motion Carried**

37
38 **K. Traffic Control Order 15- 12 – no parking sign dead end of Fuller, west end**

39 **Motion by Commissioner Vance, second by Commissioner Williams** to approve Traffic
40 Control Order 15-12 – no parking dead end of Fuller, west end

41 **Voice Vote**

42 **Voting Yes: Smith, D. Mosher, Kowl, Bare, Williams, Vance, Garcia**

43 **Voting No: None**

44 **Absent: None**

45 **Motion Carried**

46
47 **L. Traffic Control Order 15- 13 – dead end sign, end of Fuller, west end**

48 **Motion by Commissioner Vance, second by Commissioner Williams** to approve Traffic
49 Control Order 15-13 – dead end sign, end of Fuller, west end

1 **Motion by Commissioner Vance, second by Commissioner Williams** to approve Traffic
2 Control Order 15-13 – dead end sign, end of Fuller, west end

3 **Voice Vote**

4 **Voting Yes: Smith, D. Mosher, Kowl, Bare, Williams, Vance, Garcia**

5 **Voting No: None**

6 **Absent: None**

7 **Motion Carried**

8
9 **M. Commission Rules of Procedure discussion**

10 The Commissioners discussed past Rules of Procedure and potential changes. It was then decided
11 to form a committee to meet and review Rules and Procedures. Commissioner Vance,
12 Commissioner Mosher and Mayor Pro Tem Bare will serve on the Committee.

13
14 **N. Commissioner Appointment to the Planning Commission**

15 **Motion by Mayor Smith, second by Mayor Pro Tem Bare** to approve the City Commissioner
16 Appointment of Commissioner Doug Vance to the Planning Commission

17 **Voice Vote**

18 **Voting Yes: Smith, D. Mosher, Kowl, Bare, Williams, Vance, Garcia**

19 **Voting No: None**

20 **Absent: None**

21 **Motion Carried**

22
23 **O. Commissioner Kowl Complaint**

24 Commissioner Kowl complained about meeting notices and Compensation Board setting of
25 salaries. This item was covered above, item M) during the Commission Rules of Procedure
26 discussion. City Administrator, Eric Wiederhold reviewed the Open Meetings Act requirements in
27 addition to City Clerk, Linda Kingston. The meeting postings are legally compliant. The
28 Committee will review the current Rules and Procedure to determine if the four posting locations
29 are feasible along with other items that are outdated.

30
31 **8. Staff Reports**

32 **City Administrator** – Thanked the Commissioners and appreciates the vote for his employment
33 contract amendment.

34 **City Attorney** – Stout reported he has been working with property owner of New Street.

35 **Chief of Police** – Chief announced the hiring of part-time Officer Adam Thrash, beginning
36 November 16, 2015. Additionally, Chief Witham has focused on the downtown traffic safety, and
37 has issued tickets to those driving beyond the speed limit.

38 **Treasurer** – no report

39 **City Engineer-** Scott Dickerson and ROWE Engineer Lou Fleury met with Eric Wiederhold and
40 Attorney, Otis Stout regarding the SAW grant application. Additionally, Dickerson is reviewing
41 the tap application and Young's Environmental.

42 **Clerk** – Kingston reported that the Board of Canvassers certified the November 3, 2015 election.
43 Additionally, Kingston received the list of Presidential Primary candidate names for the March 8,
44 2016 ballot.

45 **DPS Superintendent-** Shaun reported that he has been working on winterizing the park. Slocum
46 will remove the hand-painted pavilion plaques from the park and return to the artist for paint
47 renewal. Mayor Pro Tem Bare will contact the painter.

1 **9. Commissioner comments/Committee reports**

2 **Commissioner Kovi** – will attend Metro Alliance Wednesday as well as Water and Waste in the
3 morning. 911 Consortium meeting was last week and they are looking for a new director. Lyndon
4 Lattie will resign as soon as they bring on a new director.

5 **Commissioner Mosher** – thanked Treasurer, Donald Dowell and Clerk, Linda Kingston for
6 mentoring his son, Dillon Mosher last week during his work study day. Dillon learned quite a lot
7 about city government and the various departments.

8 **Commissioner Vance** – reported that the Veterans Parade was a success. Thanked City
9 Administrator Eric Wiederhold and Chief Rick Witham for their assistance with traffic.
10 Additionally, Vance extended an invitation to all to attend the Candle Lite Nite, December 4,
11 2015 from 6:00 to 8:00 p.m. This year they will be hosting horse drawn carriage rides.

12 **Commissioner Garcia** – thanked Police and Fire departments for their work in protecting the
13 public while a live wire came down. Garcia acknowledged that City Administrator Eric
14 Wiederhold is doing a good job, great things happening in Clio. Garcia reported that the Clio
15 Strong loyalty card has made \$435.00 and purchased paper bags and gloves for clean-up. Reuben
16 also suggested a City newsletter to circulate to residents.

17 **Commissioner Williams** – passed out Old Newsboys of Flint paper sale event fliers scheduled
18 for December 12, 2015, also includes the Clio Fire Department pancake breakfast and Santa
19 Claus visit. Williams would like to pursue an ordinance that mandates apartment buildings to be
20 marked with identification for the sake of safety, every second counts in an emergency.
21 Additionally, Williams would like to see a newsletter for rental owners outlining the rules and
22 ordinances that are applicable to tenants and landlords. Williams stated that City Administrator
23 Eric Wiederhold is doing a great job, the no-vote on the employment contract is no reflection of
24 his work rather that money is tight right now.

25 **Mayor Pro Tem Bare**- attended the Fire Authority, 26 runs for the month. Firefighter Miller
26 received his 15 year pin. Chief Paulson has applied for pager grants. Fire department would like
27 to have a list of Marijuana caregivers, however caregivers are reluctant to be placed on a list due
28 to the high risk of break-ins. Library Board purchased a new desk for \$8,000.00, and the Friends
29 of the Library purchased carpet in the teen area. Parks and Recreation is moving forward on
30 installing an ice rink in the park. Firefighter will fill the rink.

31 **Mayor Bob Smith**—reported that Senator Phil Phelps was the speaker at Small Cities meeting.
32 Mayor Smith stated that the State Senate has passed a new Marijuana law where municipalities
33 can issue a license to grow, if adopted by ordinance.

34
35 **10. Excuse Absent Member – None**

36
37 **11. Mayor Smith adjourned the meeting at 7:50 p.m.**

38
39
40
41
42 _____
Robert Smith, Mayor

_____ Date

_____ Linda Kingston, Clerk

_____ Date