



TO PROTECT
AND SERVE

CITY OF CLIIO POLICE DEPARTMENT

505 West Vienna Street • Clio, Michigan 48420

Phone (810) 686-5010 • Fax (810) 687-6056

Chief Rick Witham

CITY OF CLIIO POLICE DEPARTMENT CITIZENS POLICE ACADEMY

The City of Clio Police Department will be holding its Second Citizens Police Academy in 2018 with the purpose of providing citizens with a better understanding of the functions of law enforcement, dispelling misconceptions and increasing positive communication between citizens and police. You must complete and sign the application and it must be mailed or hand delivered to the police department by February 6, 2018 at 4 pm.

GRADUATION REQUIREMENTS: Students must attend the weekly classes. Any student who misses more than two (2) evenings will not receive a graduation certificate but may continue to attend.

AGE REQUIREMENTS: High school senior or above and 17 years of age or older. There is no upper age limit.

COURSE DATES: Course starts on Tuesday, February 13, 2018 and ends on April 17, 2018 (10 Weeks). The classes will be held on every Tuesday starting at 6 pm to 9 pm.

CLASS SIZE: 20 Students

If you have questions please contact the Chief of Police for more information 810-686-5010 ext. 2.

Respectfully,

Rick Witham

Chief of Police



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CITIZENS POLICE ACADEMY COURSE OUT LINE

DAY 1:

Introduction, Laws Rules and Regulations, Reports, Field interview.

DAY 2: Patrol Bureau Operations (Radio, Vehicle Equipment, Traffic Stops, Traffic Citations)

DAY 3: Patrol Bureau Operations (firearms, less than lethal force, searches and pat downs)

Day 4: Patrol Bureau Operations (firearms)

Day 5: Investigations Bureau Operations (CSC Investigations or major crimes)

DAY 6: Investigations Bureau Operations (evidence Tracking, Narcotics investigation)

DAY 7: Investigation/ Patrol Bureau Operations (Crime scene location, collection and processing)

Day 8: Genesee County JAIL tour

Day 9: Genesee County Prosecutor Office (domestic violence)

DAY 10: Mock Crime Scene, Closing remarks Volunteer Program, Evaluation of Academy, and Graduation.

City of Clio Police Department

Citizens' Police Academy

The City of Clio Police Department would like to introduce the Citizens' Police Academy. The Citizens' Police Academy is a 10-week program designed to increase understanding between our citizens and members of the police department. It will help to enhance the strong community relationships we have with one another. The Academy provides an opportunity for participants to learn about the department's daily operations, gain an informed perspective on modern policing and the criminal justice system, and share community concerns. The Citizens' Police Academy is not based on a traditional police academy, nor is it designed to prepare students to be police officers. A typical Academy class is made up of 20 students of all age groups, abilities and levels of mobility. Instructors will accommodate physical limitations.

Mission of the Academy

The mission of the Citizens' Police Academy is to help foster a strong and effective relationship between the Police Department and the members of our community. The Academy will accomplish this mission through educating our community members in the philosophy, policies and guiding principles of the Police Department, as well as the legal requirements and ethics governing our police services. By providing direct interaction with our police department, we shall encourage communication between the police and the community, building a strong police/citizen partnership.

Who may attend the Academy?

Enrollment is open to anyone 17 years of age and High School Senior and older who lives, works, goes to school or owns a business in the Clio Community. Applicants must have no prior felony convictions and no misdemeanor convictions within the last three (3) years. Applicants must pass a background check to be considered for attendance. There is no cost to attend

Purpose of the Citizens' Police Academy

The purpose of the Citizens' Police Academy is to give students a better understanding of how our department is organized, our place in the criminal justice system, and the services we provide to the community. The Academy will serve to help build a better understanding between the police and our community through education and communication. The City of Clio Police Department has a tradition of working with the community volunteers, Clio Police Volunteers. They assist the certified officer during community events such as parades, Fourth of July events, and spring/summer park patrols.

Course Description

Instruction consists of a 3-hour class held each week for ten weeks. Instructors are drawn from all areas of the police department, local government and the extended criminal justice network. Topics include, but are not limited to:

- Criminal Law/Police Procedure
- Patrol Operations
- Narcotics and Criminal Investigations
- Domestic Violence/Family Abuse/Juvenile Procedures
- 911/Communications Center
- Traffic Stops/Accident Investigations/Alcohol Enforcement
- Genesee County Prosecutors Off
- District Court Operations
- CPR/AED/First Aid

City of Clio Police Department

Citizens' Police Academy

How often is the Citizens' Police Academy held?

The Academy is held once per year, in spring. Participation is limited to 20 participants per session. If you apply and the class is full, your application will be carried over to the next session. City of Clio residents has choice to attend.

How do I apply to the Academy?

The Citizens' Police Academy application is available on the City of Clio Police Department front desk Tuesday through Friday. Instructions for submission are on the application. You may also drop the form off at the front desk of the police department. Please place the application in an envelope and mark the envelope with Citizens' Police Academy. **If you are selected to participate in the Academy, you will be notified in writing by the police department.** Applications are accepted and denied at the will of the Chief of Police and his staff. Application does not guarantee acceptance for attendance.

For more information, you may call 810-686-5010, ext. 2.

City of Clio Police Department

Application for Citizens Police Academy

Date of Application: ___/___/___

Name _____ Phone _____

Address _____ Email _____
(City, State, Zip code)

DOB ___/___/___ Social Security Number ___-___-___ Driver's Lic number _____

Employment: _____ Currently Employed _____ Previously Employed

Most Recent/Current Employer: _____ Supervisor _____

Address _____ Phone _____

Dates of Employment _____ to _____ Position Held _____

Duties/Responsibilities _____

Employer: _____ Supervisor _____

Address _____ Phone _____

Dates of Employment _____ to _____ Position Held _____

Duties/Responsibilities _____

Have you ever been employed by or volunteered previously by the City of Clio? _____ Yes _____ No

If yes, list the position held and dates of employment or volunteer: _____

What experience have you had with Lay Law Enforcement? _____ Positive _____ Negative

Explain _____

Please list any other civic or community involvement you are or have been involved with:

Civic Group _____ Active Member: _____ Yes _____ No Hours: _____

Duties/Responsibilities _____

Civic Group _____ Active Member: _____ Yes _____ No Hours: _____

Duties/Responsibilities _____

List any and all arrests and/or convictions for violations of criminal laws.

Date of incident: _____ Arresting Agency: _____ Charge at Arrest: _____

Final Disposition/Charge: _____ Sentence: _____

Date of incident: _____ Arresting Agency: _____ Charge at Arrest: _____

City of Clio Police Department

Application for Citizens Police Academy

Final Disposition/Charge: _____ Sentence: _____

References- List at least one personal reference that we may contact:

Name _____ Phone _____
Address _____ Email: _____
Relationship _____

Name _____ Phone _____
Address _____ Email: _____
Relationship _____

List one person we may contact in case of emergency:

Name _____ Phone _____
Address _____ Relationship _____

Liability Wavier:

I verify that all of the information listed in this application is complete and true to the best of my ability. I give City of Clio Police Department permission to review my education, employment and criminal history records as they determine necessary for consideration of participation in the Citizen's Police Academy. I acknowledge having read and understand the waiver which I have signed.

Signature _____ Date _____