

**D.D.A. Minutes**  
**March 15, 2016**

**Meeting called to order** at 5:55 p.m. by Judy Campbell

**Roll Call**

**Present:** Judy Campbell, Jenniffer Singleton, Linda Vance, Sam Naoum, Cathy Hammond

**Absent:** Bob Smith, Gary Langdon, Shelli Strand

**Also Present:** Otis Stout & Eric Wiederhold

**Public Comments**

None

**Agenda**

**Motion** by Cathy Hammond to approve the agenda, **second** by Linda Vance

**Voice Vote:** All Yeas

**Absent:** Bob Smith, Gary Langdon, Shelli Strand

*Motion Carried*

**Approve Minutes**

**Motion** by Jenniffer Singleton to approve the minutes from January 11, 2016, **second** by Linda Vance

**Voice vote:** All Yeas

**Absent:** Bob Smith, Gary Langdon, Shelli Strand

*Motion Carried*

**Approve Bills**

**Motion** by Cathy Hammond to approve bills of \$837.00 (\$175 to Otis Stout & \$662 to Power Source Electric for downtown light repair), **second** by Sam Naoum

**Treasurers Report**

Linda Vance explained: **expenses \$662.00 Income \$1,605.96 balance \$18,599.58**

**Motion** to accept as read

**Old Business**

None

**New Business**

**A. Promotional Brochure Update**

Eric explained the City drawing for brochure. Jenniffer would like to see more graphics (streets, buildings). Cathy mentioned maybe street names added. Lots of discussion on what type of graphic map. Eric will check with Tracy.

**B. Downtown bump-out planter request**

Linda would like to get 10-12 more barrels, says Dr. Racine wants to purchase more not sure on how many. Linda mentioned petunias, geraniums, and potato vines as an idea. Otis suggested maybe a barrel by his office and 2 by McGuire's on S. Mill St.

**C. MNRTF letters of support**

Eric went over information on letters. He said there is NO intent to ask DDA for money (match). Did mention that 25% (minimum) gets no points but 26-30% gets 5 points, score is by points, generally 300-400 points is average. No more than 450 points is given.

**1. Motion** by Cathy Hammond to support *Clio City Park Trailhead Development and Restrooms*, **second** by Sam Naoum

**Voice vote:** all yeas

**Absent:** Bob Smith, Gary Langdon, Shelli Strand

*Motion carried*

**2. Motion** by Jenniffer Singleton to support *South Trolley Line Trail*, **second** by Sam Naoum.

**Voice vote:** all yeas

**Absent:** Bob Smith, Gary Langdon, Shelli Strand

*Motion carried*

**3. Motion** by Jenniffer Singleton to support *Pine Run Creek Trail Improvement and Trailhead*, **second** by Cathy Hammond

**Voice vote:** All yeas

**Absent:** Bob Smith, Gary Langdon, Shelli Strand

*Motion carried*

**Motion** by Cathy Hammond to excuse Bob Smith, Gary Langdon and Shelli Strand from tonight's meeting, **second** by Linda Vance

#### **Staff Reports**

**Eric** - per email with Shelli Strand, is considering applying asphalt to south parking. MEDC-DIG is discontinued for this year

**Cathy**- would like to see the bushes trimmed by clock corner

**Champion Team Updates:** none

**Meeting adjourned at 7:00 p.m.**

**Next meeting: May 9, 2016 at 5:45 p.m.**